# AGENDA

# **TUESDAY, APRIL 12, 2022**

# 4:00 P.M.

			<del>1.00   11111</del>						
PAGE NO.	COMMIS	SSION	CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING						
	1	CALI	TO ORDER (CHAIRMAN HEREK)						
	11	ROL	L CALL						
	III	INV	DCATION						
	IV	PLEC	OGE OF ALLEGIANCE						
20-38	V	MIN	UTES (3/8/2022; 3/15/2022)						
	VI	CITIZ	CITIZEN INPUT						
	VII	PETI	TIONS AND COMMUNICATIONS						
1		A.	Sandy D. Shutt - Resignation from Bay County Department of Health and Human Services Board of Directors (Receive)						
2		В.	Drain Commissioner - 2021 Annual Report (Receive)						
	VIII	REPO	ORTS/RESOLUTIONS OF COMMITTEES						
		A.	WAYS AND MEANS (MARIE FOX, CHAIR; KAYSEY L. RADTKE, VICE CHAIR)						
3			1. No. 2022-77 - Treatment Court Grants (Courts)						
4			2. No. 2022-78 - 2022 Service Contracts/Agreements (Community Corrections)						

3.

No. 2022-79 - Skid Steer Acquisition (Buildings and Grounds)

5

6			4.	No. 2022-80 - Replacement of Generator - Juvenile Home (Buildings and Grounds)
7			5.	No. 2022-81 - Natural Gas Pooled Prices - New Constellation Energy (Buildings and Grounds)
8			6.	No. 2022-82 - Senior Project FRESH/Market Fresh Program (Department on Aging)
9			7.	No. 2022-83 - Animal Shelter Architect Study - ARPA Funds (Administrative Services)
10			8.	No. 2022-84 - Payables - General (Finance)
11-12			9.	No. 2022-85 - Replacement Lost Revenue - ARPA (Finance)
13-14			10.	No. 2022-86 - 2023 Budget Schedule (Finance)
		В.		ONNEL/HUMAN SERVICES (JAYME A. JOHNSON, CHAIR; EKRYGIER, VICE CHAIR)
		C.		D OF COMMISSIONERS (THOMAS M. HEREK, CHAIR; SHN J. BEGICK, VICE CHAIR)
15-18			1.	No. 2022-87 - Reports of County Executive
19			2.	No. 2022-88 - Amendment to Board Rules - Board Meeting 3 <sup>rd</sup> Tuesday of Month
	IX	REPO	RTS O	F COUNTY OFFICIALS/DEPARTMENTS
		A.	Count	y Executive
,	x	UNFI	NISHED	D BUSINESS
,	ΧI	NEW	BUSIN	ESS
,	XII	MISC	ELLANI	EOUS

#### XIII ANNOUNCEMENTS

#### A. 2022 Appointments:

#### MAY:

a. Department of Health and Human Services Board (One unexpired term expiring 10/31/2023- S.Shutt)

#### 2. JUNE:

a. Library Board (One 5-year term - M. Herr)

#### OCTOBER:

- a. Land Bank Authority (One Township Representative 3 year term expiring: R. Campbell)
- Department of Health and Human Services Board of Directors (One 3-year term - K. Bejcek)

#### 4. DECEMBER:

- Veterans Affairs Committee (One 4 year terms expiring: M.Lazarz)
- b. Department on Aging Advisory Committee (Four 2-year terms expiring: Districts 2, 4, 6 and at-large)

#### XIV CLOSED SESSION (If requested)

A. Personnel Director - Labor Negotiations

Motion: To go into closed session pursuant to MCLA 15.268, Sec. 8 ©: For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing.

#### XV RECESS/ADJOURNMENT

#### PLEASE NOTE:

THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD/AGENCY PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting https://us02web.zoom.us/j/81694266170

Meeting ID: 816 9426 6170

Passcode: 547697 One tap mobile

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+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator Corporation Counsel 515 Center Avenue Fourth Floor, Bay County Building By City, MI 48708 (989)895-4131

# ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: APRIL 12, 2022

MOTTON/ RES. NO.

INTRODUCED/ SUBMITTED BY

SUBJECT OF RESOLUTION/MOTION

ADOPTED AMENDED CORRECTED DEFEATED REFERRED TABLED WITHDRAWN

PAGE 1 OF 2

Res.					
2022-77	Fox	Treatment Court Grants (Courts)	×		
2022-78	Fox	Service Contracts/Agreements (Community Corrections)	×		
2022-79	Fox	Skid Steer Acquisition (Buildings and Grounds)	×		
2022-80	Fox	Replacement of Generator - Juvenile Home (Buildings and Grounds)	×		
2022-81	Fox	Natural Gas Pooled Prices - New Constellation Energy (Buildings and Grounds)	×		
2022-82	Fox	Senior Project Fresh/Market Fresh Program (Department on Aging)	×		
2022-83	Fox	Animal Shelter Architect Study - ARPA Funds (Administrative Services)	×		
2022-84	Föx	Payables - General (Finance)	×		
2022-85	Fox	Replacement Lost Revenue - ARPA (Finance)	×		
2022-86	Fox	2023 Budget Schedule (Finance)	×		
2022-87	Begick	Reports of County Executive (March 2022)	×		
2022-88	Begick	Amendment to Board Rules - Board Meeting 3th Tuesday of Month	×		
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# ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: APRIL 12, 2022

MOTION/ RES. NO.

INTRODUCED/ SUBMITTED BY

SUBJECT OF RESOLUTION/MOTION

ADOPTED AMENDED CORRECTED DEFEATED REFERRED TABLED WITHDRAWN

PAGE 2 OF 2

Motions			
22-50	Coonan	Approve Board Minutes: Regular Session - March 8, 2022 and Special Session - March 15, 2022	×
22-51	Fox	Resignation of Sandy D. Shutt - Bay County Department of Health and Human Services Board of Directors	×
22-52	Johnson	Receive 2021 Annual Drain Report from Drain Commissioner	×
22-53	Krygier	Go into Closed Session - Personnel Director - Labor Negotiations, Collective Bargaining Agreement	×
22-54	Coonan	Back to Regular Session	×
22-55	Johnson	Authorize HR Director to Collectively Bargain	×
22-56	Krygier	Adjourn Regular Board Meeting of April 12, 2022	××

#### **APRIL 12, 2022**

#### **RESOLUTION**

	RESOLUTION
BY:	WAYS AND MEANS COMMITTEE (4/5/2022)
WHEREAS,	Grant applications supporting Treatment Court services in Circuit, District and Probate/Juvenile Courts for the grant cycle starting October 1, 2022 will be released soon; and
WHEREAS,	The existing grant funded programs are Swift and Sure, Adult Drug, Adult Sobriety, Juvenile Drug and Family Dependency Drug Treatment Courts; and
WHEREAS,	These grants come from a variety of sources such as the Federal Byrne Grant, Bureau of Justice Assistance, Office of Highway and Safety, SAMSA and the State Court Administrator's Office and, because the timeline between actual release of the application and required submission dates do not coincide with the Board calendar, the Court Administrator requests consideration for recommendation to the Board of Commissioners to allow submission of these applications, and furthermore, to authorize the Board Chair to sign the applications once they are completed; and
WHEREAS,	Signature of the application only supports the request; it does not commit the County and a formal request for funding will be submitted during the County's budget process and any awards will be presented for authorization upon receipt of notice; and
WHEREAS,	The Courts have been a successful recipient of grants for the past several years. In order to continue operation of our Treatment Courts, grant dollars from these sources are very important as they make up the majority of the funding; Therefore, Be It
RESOLVED	That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further
RESOLVED	That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
RESOLVED	That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It

That related budget adjustments, if required, are approved.

# MARIE FOX, CHAIR AND COMMITTEE

#### **Courts - Treatment Court Grants**

Finally

MOVED BY COMM. FOX

SUPPORTED BY COMM. COONAN COMMISSIONER Y

**RESOLVED** 

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# **APRIL 12, 2022**

## **RESOLUTION**

BA:	WAYS AND MEANS COMMITTEE (4/5/2022)
WHEREAS,	Each year, the Community Corrections Department requests grant funding from the Michigan Department of Corrections for the purpose of providing services to the community; and
WHEREAS,	These services include inpatient/outpatient substance abuse treatment, Zero Tolerance drug testing and educational programing and these programs services assist in lowering prison commitments, pre-trial supervision services and provide valuable drug treatment and educational services; and
WHEREAS,	Routinely, the Michigan Office of Community Corrections contracts with SMB Program d/b/a TRI-CAP, INC, Sacred Heart Rehabilitation Center d/b/a BASIS, and Education Training Connection as the providers for these services; and
WHEREAS,	The SMB Program offers cognitive behavioral programs; Scared Heart provides substance abuse evaluations and treatment; and Education Training Connection provides educational services to assist with GED prep and employment training; and
WHEREAS,	In April 2021, the Bay County Board of Commissioners, pursuant to Resolution 2021-16, authorized the execution of the Community Correction grant documents including the application and award documents and Bay County Community Corrections was awarded \$156,796 for the 2022 Michigan Department of Corrections Grant Program to contract the service providers; and
WHEREAS,	On March 8, 2022, the Bay County Board of Commissioners, pursuant to Resolution 2022-57, authorized the execution of the Community Correction grant documents including the application and award documents. The anticipated award amount for 2023 Michigan Department of Corrections Grant Program is \$156,796; and
WHEREAS,	Pursuant to the terms and conditions of the grant agreement, the Department of Community Corrections is seeking authorization to enter into the following service agreements with the service providers: (1) Non-Core Service Agreement with SMB Probation Center: (2) Substance Abuse Evaluations Agreement with Sacred Heart: (3) Outpatient Substance Abuse Treatment Agreement with Scared Heart; and (4) Agreement for Education Services provided by Education Training Connections; and
WHEREAS,	There is no financial impact to Bay County because the service contracts are paid for entirely with grant funds and no service contracts will not be entered into unless the grant funding is awarded to Bay County; further, the services contracts provide for contract termination if there is no available granting funding; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners approves the 2022 Service Contracts and Agreements outlined above and authorizes the Chairman of the Board to execute said Contracts/Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further
RESOLVED	That related budget adjustments, if required, are approved.  MARIE FOX, CHAIR  AND COMMITTEE
Community Cor MOVED BY COMM.	rections 2022 Service Contracts/Agreements
SUPPORTED BY COM	MM. KRYGIER

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#### **APRIL 12, 2022**

#### **RESOLUTION**

BY:	WAYS AND MEANS COMMITTEE (4/5/2022)
WHEREAS,	The current skid steer is a 2001 model and parts are becoming obsolete; costs to repair the existing problems are upwards of \$15,000 and progressively going up and soon there will be a need to replace the tracks on skid steer at an additional cost of \$5,000 in years to come; and
WHEREAS,	The skid steer is currently used for a wide variety of projects and everyday activity including the loading of salt, and snow removal; it is also used for brush removal, grading of gravel drives, excavation of old concrete and asphalt, and multiple other uses; and
WHEREAS,	Funding in the amount of \$42,000 for replacement of the skid steer with a quality used skid steer was approved in the 2022 budget, however, given the current economy, a quality used machine for \$42,000 cannot be located and \$18,000 is being requested to allow for the purchase of a mechanically sound skid steer at a cost of up to \$60,000; and
WHEREAS,	The current skid steer will be sold when a new one is purchased and the proceeds from that sale will go back into the general fund; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners approves the purchase of a skid steer not to exceed \$60,000 and appropriates \$18,000 from Fund Balance combined with the \$42,000 approved in the 2022 budget for said purchase; Be It Further
RESOLVED	That the Chairman of the Board is authorized to execute required documents

RESOLVED That the Chairman of the Board is authorized to execute required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR AND COMMITTEE

Bldgs & Grnds - Skid Steer

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ERNIE KRYGIER	х			THOMAS M. HEREK	Х						
VAUGHN J. BEGICK	Х			KAYSEY L. RADTKE	Х						

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# **APRIL 12, 2022**

## **RESOLUTION**

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total project cost of \$27,000; Therefore, Be It									
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ERNIE KRYGIER	Х			THOMAS M. HEREK	Х						
VAUGHN J. BEGICK	T <sub>x</sub>			KAYSEY L. RADTKE	X						

VOTE TOTALS: ROLL CALL: VOICE: XX	YEAS NAYS EXCUSED EXCUSED EXCUSED
DISPOSITION:	ADOPTED_XX DEFEATED WITHDRAWN AMENDED CORRECTED REFERREDNO ACTION TAKEN

# **APRIL 12, 2022**

#### **RESOLUTION**

BY:	WAYS AND MEANS COMMITTEE (4/5/2022)
WHEREAS,	Constellation New Energy is Bay County's current gas transportation provider and the contract with them expires at the end of April 2022; and
WHEREAS,	Constellation New Energy again has been able to secure the best rates and they are also member of MIDeal; and
WHEREAS,	By locking into a pooled rate with Constellation as opposed to going with Consumers Energy individually, Bay County's savings will be substantial. That being said, when Bay County locked into a price in 2019, natural gas prices were lower that they are today due to world events. Therefore, natural gas prices will be higher than they once were, but lower than doing nothing; and
WHEREAS,	This public utility cost will increase due to the cost of the commodity at this time. As prices are moving daily, the County expects to lock into a price at least a dollar a MMBTU higher than currently being paid. Bay County will be working with Constellation to watch the market up to the end of this current contract in order to get the best pricing available; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners authorizes the Chairman of the Board to enter into an agreement with Constellation New Energy for a pooled price for gas transportation for up to 3 years based on the best market price available, following Corporation Counsel review and approval; Be It Further
RESOLVED	That related budget adjustments, if required, are approved.

# MARIE FOX, CHAIR AND COMMITTEE

Bldgs & Grnds - Constellation New Energy - Natural Gas Pooled Prices

SUPPORTED BY COMM. COONAN											
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#### **APRIL 12, 2022**

#### RESOLUTION

WHEREAS,	In the past, Bay County Department on Aging has participated in the Senior
	Project FRESH/Market Fresh program with Michigan Department of Health and
	Human Services Aging and Adult Services Agency to assist homebound Bay County
	Seniors with the ability to purchase fresh fruit and vegetables from participating
	local farmers and farmers' markets; and

This year's program runs from May 1, 2022 to October 31, 2022; and WHEREAS,

WAYS AND MEANS COMMITTEE (4/5/2022)

WHEREAS, The Case Managers will assist client with filling out applications for the Senior Project FRESH/Market Fresh Program; and

WHEREAS. There is no financial cost to Bay County or Bay County Department on Aging; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Understanding for the Senior Project FRESH/Market Fresh Program between Bay County (Department on Aging) and the Michigan Department of Health and Human Services Aging and Adult Services Agency; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all documentation required for this program following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

#### MARIE FOX, CHAIR AND COMMITTEE

#### DOA - Senior Project FRESH/Market Fresh Program

BY:

MOVED BY COMM. FO	Κ			_							
SUPPORTED BY COMM.	KRYG	IE	3	_							
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ERNIE KRYGIER	х			THOMAS M. HEREK	X						
YAUGHN J. BEGICK	Х			KAYSEY L RADTKE	Х						

VOTE TOTALS: ROLL CALL: VOICE: XX	YEAS NA	rs EXCUSED	<u> </u>	
DISPOSITION:	ADOPTED XX	DEFEATED	WITHDRAWN	<del></del>
	AMENDED	CORRECTED	REFERRED	NO ACTION TAKEN

#### **APRIL 12, 2022**

#### **RESOLUTION**

BY:	WAYS AND MEANS COMMITTEE (4/5/2022)
WHEREAS,	Bay County Animal Services' building was built in 2004 and, since that time, Bay County Animal Services (BCAS) has transitioned to "no-kill" meaning that over 90% of the adoptable animals are adopted or transferred and, like other entities, the facility has been affected; and
WHEREAS,	BCAS has seen an increase in animals, specifically dogs with animals staying longer at the shelter than previous years and adoptions have also decreased compared to recent years which has put added stress on the building and staff; and
WHEREAS,	Shelter design has drastically changed in recent years to allow for noise / stress reduction impacting the animals, increase the overall well-being of the animals at the shelter, and providing staff with an environment and tools to more effectively do their jobs; and
WHEREAS,	An Architect Study of the Animal Shelter will look at local data including population as well as current animal intake and create an individualized plan for Bay County to include drawings; and
WHEREAS,	The anticipated cost of the Architect Study is \$24,500 and utilization of American Rescue Plan Act (ARPA) dollars is requested; Therefore, Be It
RESOLVED	By the Bay County Board of Commissioners, that, due to time constraints involved, including limited time prior to issuance of potential ballot initiative as well as the limited availability of a specialized architect, the Bay County Purchasing Policy is waived for the Architect Study for the Bay County Anima Shelter; Be It Further
RESOLVED	That the Bay County Board of Commissioners authorizes an Architect Study of the Animal Shelter at a cost not to exceed \$24,500, American Rescue Plan Act funds to be utilized for the study; Be It Finally
DECOLVED	That related hydget adjustments if required, are approved

RESOLVED That related budget adjustments, if required, are approved. MARIE FOX, CHAIR

AND COMMITTEE

Administrative Services - Animal Shelter Architect Study

MOVED BY COMM. FC	X
	_
SUPPORTED BY COMM.	COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	Х			KIM J. COONAN	Х			JAYME A. JOHNSON	х		
ERNIE KRYGIER	х			THOMAS M. HEREK	х						
VAUGHN J. BEGICK	x			KAYSEY L. RADTKE	х						Γ

		1 1 1	i			i		J	
ERNIE KRYGI	IER	х	THOMAS M. HEREK	Х					
VAUGHN J. B	BEGICK	X	KAYSEY L. RADTKE	х					
VOTE TOTALS:	: YEAS	NAYS	EXCUSED						
VOICE: XX	YEAS 7	NAYS							

	•		•	•	
DISPOSITION		3232	DEFEATED	WITHDRAWN	
niconcilino	дін жіні	XX	1)+++A1+1)	MANAMILIAN	

#### **APRIL 12, 2022**

#### **RESOLUTION**

BY:

WAYS AND MEANS COMMITTEE (4/5/2022)

RESOLVED

That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

#### **ACCOUNTS PAYABLE:**

03/09/22	\$ :	14,090.99
03/16/22	\$ 8	53,819.58
03/23/22	\$ 20	60,058.35
03/24/22	\$ 4	40,353.00
03/30/22	\$ 3	59,669.83

#### MARIE FOX, CHAIR **AND COMMITTEE**

#### **PAYABLES**

MOVED BY COMM. FOX SUPPOPTED BY COMM COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	2	E	COMMISSIONER	٧	N	E
MARIE FOX	х			KIM J. COONAN	Х			JAYME A. JOHNSON	x		
ERNIE KRYGIER	х			THOMAS M. HEREK	х						
VAUGHN J. BEGICK	Х			KAYSEY L RADTKE	Х						

AOIF	TOTALS:	

VOICE XX	YEAS	NAYS	EXCUSED 0	_	
DISPOSITION:	ADOPTED XX	DEFEATED CORRECTE	WITHDRAWN REFERRED	NO ACTION TAKEN	

#### **APRIL 12, 2022**

#### RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

- WHEREAS, The US Treasury previously released an Interim ARPA-SLFRF Final Rule in May 2021 that provided initial guidance to counties on the eligible and ineligible uses of the funds including the replacement of lost revenue; and
- WHEREAS, Provisions to the ARPA-SLFRF Final Rule are effective April 1, 2022, this provides broader flexibility and simplicity to the program as it relates to the replacement of lost revenue; and
- WHEREAS, The ARPA-SLFRF Final Rule allows for deriving the replacement of lost revenue in one of two ways:
  - 1. Calculate revenue loss through a formula that compares present economic data with pre-pandemic data.
    - a. Under option 1, Bay County is permitted to use up to the amount calculated to fund government services through the period of performance 2026.
  - 2. Elect a "standard allowance" of up to \$10 million.
    - a. Under option 2, which is a new method offered under the final rule, the U.S. Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and Bay County is permitted to use up to that amount to fund government services through the period of performance 2026.
- WHEREAS, Bay County must select either option 1 or option 2 for the amount of loss revenue replacement and report this no later than April 30, 2022, on the quarterly grant report; and
- WHEREAS, The ARPA lost revenue replacement amount for general government can be used for functions not otherwise eligible under the ARPA-SLFRF; and
- WHEREAS, Under the Final Rule the following are defined as ineligible expenses pertaining to the use of lost revenue replacement funds.
  - 1. "Extraordinary contributions" to pension funds.
  - 2. Funding debt service, legal settlements or judgements.
  - 3. Deposits to rainy day funds or financial reserves.
  - 4. Funding to directly or indirectly offset reduction in net tax revenue.
  - 5. Additional restrictions that apply, including that:
    - a. Uses of funds may not undermine COVID-19 mitigation practices in line with CDC guidance
    - b. Uses of funds may not violate Uniform Guidance conflict of interest requirements and other laws
- WHEREAS, The Finance Department recommendation is to elect a standard allowance of \$10 million. Electing the standard allowance to spend on government services through the life of the program greatly simplifies the program by eliminating a potential audit of the revenue loss calculation. It is important to note that electing the standard allowance does not increase or decrease Bay County's total allocation that was awarded; Therefore, Be It

That the Bay County Board of Commissioners concurs with the RESOLVED recommendation to elect a standard allowance of \$10,000,000 as Bay County's replacement lost revenue under the American Rescue Plan Act - State and Local Fiscal Recovery Fund (ARPA-SLFRF); Be It Further That the Chairman of the Board is authorized to execute any and all documents RESOLVED required with this action; Be It Finally That related budget adjustments, if required, are approved. RESOLVED

#### **MARIE FOX, CHAIR** AND COMMITTEE

Finance - ARPA - Replacement Lost Revenue

MOUTE BY COMM FOX											
MOVED BY COMM	JOE	INS	SON							·	
COMMISSIONER	Υ	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	Х			KIM J. COONAN	х			JAYME A. JOHNSON	x		
ERNIE KRYGIER	х			THOMAS M. HEREK	x						
VAUGHN J. BEGICK	х			KAYSEY L. RADTKE	х						
VOTE TOTALS: ROLL CALL: YEAS VOICE: XX YEAS DISPOSITION: ADOPTED AMENDED	_ N _XX	_	DEF	EXCUSED EXCUSED  EATED WITHDR RECTED REFERR	_		_NO /	ACTION TAKEN			

DOPTED_	xx	DEFEATED	WITHDRAWN		
MENDED_		CORRECTED	REFERRED	NO ACTION TAKEN_	<del></del>

No. 2022-86

#### **BAY COUNTY BOARD OF COMMISSIONERS**

#### **APRIL 12, 2022**

#### **RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

RESOLVED By the Bay County Board of Commissioners that the attached 2023

Budget Schedule and Calendar is approved.

# THOMAS M. HEREK, CHAIR AND COMMITTEE

Finance Dept - 2023 Budget Schedule/Calendar

DISPOSITION: ADOPTED XX DEFEATED WITHDRAWN

SUPPORTED BY COMM COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	Х			KIM J. COONAN	Х			JAYME A. JOHNSON	х		
ERNIE KRYGIER	х			THOMAS M. HEREK	х						
VAUGHN J. BEGICK	х			KAYSEY L. RADTKE	х						

AMENDED\_\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_NO ACTION TAKEN\_\_\_\_

#### BAY COUNTY, MICHIGAN 2023 BUDGET SCHEDULE AND CALENDAR

Tuesday	WAYS AND MEANS COMMITTEE MEMBERS REVIEW AND
5-Apr-22	APPROVE BUDGET SCHEDULE AND CALENDAR.
0.451.221	
Tuesday	BOARD OF COMMISSIONERS REVIEW AND APPROVE
12-Apr-22	BUDGET SCHEDULE AND CALENDAR.
Monday	DISTRIBUTE 2023 PROPOSED BUDGET PACKAGE AND
20-Jun-22	FORMS TO DEPARTMENTS.
	DEPARTMENTS TO SURMIT AGAIN ETED 2022 ON LINE
Friday	DEPARTMENTS TO SUBMIT COMPLETED 2023 ON LINE
:	PROPOSED BUDGET REQUEST TO THE BUDGET
22-Jul-22	DEPARTMENT FOR SUMMARIZATION.
	ALL DERVICE ENLIANCEMENTS DEQUESTS ARE DUE TO
Monday	ALL SERVICE ENHANCEMENTS REQUESTS ARE DUE TO
8-Aug-22	BUDGET DEPARTMENT NO EXCEPTIONS:
Monday	
Wichiday	PROPOSED 2023 COUNTY EXECUTIVE BUDGET REPORT
	AVAILABLE AND THE PROPOSED FEE SCHEDULE FOR
15-Aug-22	REVIEW BY DEPARTMENT HEADS.
70 7 10 9 242	
Tuesday	COUNTY EXECUTIVE MEETS WITH INDIVIDUAL DEPARTMENT
	HEADS REGARDING 2023 PROPOSED BUDGET
16-Aug-22	ADJUSTMENTS.
Sunday	PUBLISH AND POST NOTICE OF PUBLIC HEARING FOR THE
	2023 BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE
	PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED
17-Sep-22	BUDGET
Monday	COUNTY EXECUTIVE SUBMITS 2023 PROPOSED BUDGET TO
	THE BOARD OF COMMISSIONERS, DEPARTMENT / DIVISION
	HEADS AND OTHER ELECTED OFFICIALS.
3-Oct-22	
Manday	BOARD OF COMMISSIONERS - FINANCIAL ANALYST BEGINS
Monday	THE PROPERTY OF THE PROPERTY O
3-Oct-22	KEVIEW OF THE PROPUSED 2023 EXECUTIVE BODGET.
Tuesday	
rucsuay	WAYS AND MEANS COMMITTEE REVIEWS THE PROPOSED
	2023 BUDGET; AND ANNOUNCES THE PUBLIC HEARING FOR
4-Oct-22	
Tuesday	PUBLIC HEARING ON 2023 PROPOSED BUDGET AND FOR
	THE DOMBEDTY TAY MILLAGE DATE DUMBLISHED HE
	THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE
11-Oct-22	
	LEVIED TO SUPPORT THE PROPOSED BUDGET.
11-Oct-22 Tuesday 15-Nov-22	LEVIED TO SUPPORT THE PROPOSED BUDGET.  TENTATIVE ADOPTION OF THE 2023 BUDGET BY THE BAY

## **APRIL 12, 2022**

#### RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (4/12/2022)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

1. Employment Status Report - MARCH 2022

# THOMAS M. HEREK, CHAIR AND BOARD

## **County Executive - Status Reports**

MOVED BY COMM. BEGICK											
SUPPORTED BY COMM. FOX											
COMMISSIONER	γ	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	Х			KIM J. COONAN	Х			JAYME A. JOHNSON	Х		
ERNIE KRYGIER	х			THOMAS M. HEREK	х						
VAUGHN J. BEGICK	Х			KAYSEY L. RADTKE	Х						

OTE TOTALS	i:
ROLL CALL: VOICE: XX	YEAS 7 NAYS 0 EXCUSED 0
DISPOSITION	ADOPTED XX DEFEATED WITHDRAWN AMENDED CORRECTED REFERRED NO ACTION TAKEN
	AMENDED COMMECTED NO ACTION TAKEN

#### CHANGES IN EMPLOYMENT STATUS March 2022

EMPLOYEE NAME	DEPARTMENT	DATE
NEW HIRES (Regular Status):		
Jared McLean Youth Dev Worker Full-time	Juvenile Home	3/16/2022
Sheri Henderson PT Typist Clerk II	Animal Services	03/08/2022
Reanne Vernon PT Custodian/Kennel Attendant	Animal Services	3/4/2022
NEW HIRE (On-call/temporary):		
Kaitlyn Stilber Temp CFO	Sheriff- Jail	3/14/2022
Debra Weber On-Call Driver HDM	Department on Aging	3/2/2022
TRANSFER:		
Bradley Bender From: Seasonal Supervisor To: Supervisor	From: Mosquito Control To: Mosquito Control	3/29/2022
Kristine Sabo From: Legal Stenographer To: Juvenile Register-Adoption/Delinquency Division	From: Prosecuting Attorney To: Probate Court	3/28/2022
Kendal Misiak From: Supervisor To: Operations Supervisor	Mosquito Control	3/22/2022
Christopher Foret From: Day Treatment Program Asst To: Youth Dev Worker Full-time	From: Probate Court To: Juvenile Home	3/16/2022
Brent Rubis From: Dispatch Supervisor To: Assistant Director 911	Central Dispatch	3/15/2022
Randy Schabel From: Road Patrol Deputy To: Road Patrol Sergeant	Sheriff Department- Road Patrol	3/13/2022
Deb Foster From: Court Clerk/Receptionist To: Admin Aide/Jury Clerk	Circuit Court	3/12/2022

Quinten Jill From: Temp CFO To: Full-time CFO	Sheriff Jail	3/10/2022
Lynne Fielbrandt From: Court Clerk To: Court Clerk II	Circuit Court	3/9/2022
Ryan Gale From: Assistant Director 911 To: Director 911	Central Dispatch	3/8/2022
Karen K. Mika From: Chief Assign Clerk To: Admin Assistant Probate	Probate Court	3/7/2022
Allison Pangborn From: Deputy Court Clerk To: Deputy Court Clerk II	District Court	3/7/2022
Lori Fisher From: Admin Assistant Probate To: Admin Assistant Circ Court	From: Probate Court To: Circuit Court	2/27/2022
Katie Spyhalski From: Deputy Register To: Chief Assign Clerk	Probate Court	3/7/2022
Yanina Shore From: PT Youth Dev Worker To: Full-time Youth Dev Worker	Juvenile Home	3/2/2022
Ana Garcia-Lopez From: PT Youth Dev Worker To: Full-time Youth Dev Worker	Juvenile Home	3/2/2022
Steve Goss From: PT Youth Dev Worker To: Full-time Youth Dev Worker	Juvenile Home	3/2/2022
RETURN:		
Bradley Bender Seasonal Supervisor	Mosquito Control	2/28/2022
Codie Bodrie Operations Supervisor	Mosquito Control	3/7/2022
SEPARATIONS:		
Chancellor Smith Epi Investigator	Health Department	3/11/2022
Cody Bodrie Operations Supervisor	Mosquito Control	3/17/2022

Page 2 of 3

Jimmie Blanton Supervisor	Juvenile Home	3/8/2022
Maddison Velasquez Admin Aide Circuit Court	Circuit Court	3/12/2022
Char Hogan PT Typist Clerk III	County Clerk	3/11/2022
Harley Martinez Concessions Clerk	Civic Arena	1/1/2022
RETIREMENT:		
Gary Rajewski Road Patrol Deputy	Sheriff Department	3/18/2022
Dana Smithers Road Patrol Sergeant	Sheriff - Road Patrol	3/19/2022
Brent Daniels CFO	Sheriff - Jail	3/7/2022

#### **APRIL 12, 2022**

#### **RESOLUTION**

BY:	BAY COUNTY BOARD OF COMMISSIONERS (4/12/2022)
WHEREAS,	Article I, Section 1 of the Bay County Board of Commissioners Rules indicates that "Regular meetings of the Board of Commissioners shall be held on the second Tuesday of each month except for when meetings are required by statute."; and
WHEREAS,	Currently, the Ways and Means Committee meets on the First Tuesday of each month, and the Personnel and Human Services Committee meets on the third Tuesday of each month. The Board Chair determines the composition and number of the standing committees, as well as the dates for the standing committee meetings; and
WHEREAS,	The Chairman believes that it would be more efficient to conduct business for both administration and the Board if the meeting dates are changed such that the full Board meets on the third Tuesday of each month following the Ways and Means Committee meeting on the first Tuesday of each month and the Personnel and Human Services meeting on the second Tuesday of each month; and
WHEREAS,	To change the standing date of the regular Board meetings, the Bay County Board of Commissioners Rules must be amended. Article XXI, Section 2 of the Bay County Board of Commissioners Rules provides that, [t]hese rules may be amended by a majority vote of Commissioners elected, provided such amendment be reduced to writing and read in full to the full Board session immediately preceding the session at which time such amendment shall be voted upon. Such amendment shall be by roll call vote; and
WHEREAS,	The Board Chair is requesting that the first sentence of Article I, Section 1 of the Bay County Board of Commissioners Rules be amended to read as follows:
	"Regular meetings of the Board of Commissioners shall be held on the third Tuesday of each month except for months in which meetings are required by statute."
WHEREAS,	This amended language has been read in open session to the full Board on March 8, 2022, with the amendment being open for discussion and receipt, to be discussed and voted upon at the next regularly scheduled full board meeting currently scheduled for the second Tuesday of April 12, 2022, with said amendment taking effect beginning in May, 2022; and
WHEREAS,	There is no financial impact as a result of this rule change; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners approves the amendment to the first sentence of Article I, Section 1 of the Bay County Board of Commissioners Rules to read as follows:
	"Regular meetings of the Board of Commissioners shall be held on the third Tuesday of each month except for months in which meetings are required by statute"

#### THOMAS M. HEREK, CHAIR AND BOARD

That this amendment shall take effect beginning in May, 2022.

**Board of Commissioners - Amendment to Board Rules** 

MOVED BY COMM. BEGICK

RESOLVED

SUPPORTED BY COMM. KI	RYGIER										
COMMISSIONER	Y	N	E	COMMISSIONER	Υ	N	E	COMMISSIONER	Y	N	E
MARIE FOX	х			KIM J. COONAN	х			JAYME A. JOHNSON	х		
ERNIE KRYGIER	х			THOMAS M. HEREK	х						
VAUGHN J. BEGICK	Х			KAYSEY L. RADTKE	Х						

ROLL CALL: VOICE: XX	YEAS 7 NAY	· <del></del>	0	
DISPOSITION:	ADOPTED_XX		WITHDRAWN	NO ACTION TAKEN

-19 -

MEETING DATE: <u>APRIL 12, 2022</u>

MOTION SPONSORED BY: <u>COMM. COONAN</u>

MOTION SUPPORTED BY: <u>COMM. BEGICK</u>

MOTION NO.: \_\_50\_\_

TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS REGULAR SESSION BOARD MEETING MARCH 8, 2022 AND SPECIAL SESSION BOARD MEETING MARCH 15, 2022; AS PRESENTED.

COMMISSIONER	Υ	N	E	COMMISSIONER	γ	N	E	COMMISSIONER	Υ	N	E
Marie Fox	х			Kim Coonan	х			Jayme Johnson	х		
Ernie Krygier	х			Thomas Herek	х						
Vaughn J. Begick	х			Kaysey Radtke	x					<u> </u>	

VOTE TOTALS:	
ROLL CALL:	YEAS NAYS EXCUSED
VOICE: XX	YEAS 7 NAYS 0 EXCUSED 0
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN
	AMENDED CORRECTED REFERRED

MEETING DATE: APRIL 12, 2022	
MOTION SPONSORED BY: <u>COMM. FOX</u>	
MOTION SUPPORTED BY: COMM. JOHNSON	
MOTION NO.: <u>51</u>	

TO RECEIVE SANDY D. SHUTT'S RESIGNATION FROM THE BAY COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD OF DIRECTORS.

COMMISSIONER	\ \	N	E	COMMISSIONER	V	N	E	COMMISSIONER	V	N	E
	<del>-   '</del> -	<del>  ``</del>	<u> </u>	COMMISSIONER	<del>  '</del>	-	┝	COMMISSIONER	<del>  '</del>	1	<u> </u>
Marie Fox	X			Kim Coonan	Х			Jayme Johnson	X		
Ernie Krygier	x			Thomas Herek	х						
Vaughn J. Begick	Х			Kaysey Radtke	х						

	AMENDED _	co	DRRECTI	ED	REFERRED	
DISPOSITION:	ADOPTED	<u> </u>	EFEATE	D	WITHDRAWN	
VOICE: XX	YEAS 7	_ NAYS _	<u>0</u> E	XCUSED _(	<u> </u>	
ROLL CALL:	YEAS	_ NAYS _	£	XCUSED _		
VOTE TOTALS:						

MEETING DATE: APRIL 1	12, 2022
MOTION SPONSORED BY:	COMM. JOHNSON
MOTION SUPPORTED BY:	COMM. RADTKE

MOTION NO.: <u>52</u>

AMENDED.

TO RECEIVE THE 2021 ANNUAL REPORT FROM THE DRAIN COMMISSIONER, IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 2, SECTION 31, OF THE MICHIGAN DRAIN CODE, WHICH IS ACT 40 OF THE PUBLIC ACTS OF 1956, AS

COMMISSIONER	Y	N	E	COMMISSIONER	Υ	N	E	COMMISSIONER	Y	N	E
Marie Fox	х			Kim Coonan	х			Jayme Johnson	х		
Ernie Krygier	X			Thomas Herek	х						
Vaughn J. Begick	х			Kaysey Radtke	х						

VOTE TOTALS:	
ROLL CALL:	YEAS NAYS EXCUSED
VOICE: XX	YEAS 7 NAYS 0 EXCUSED 0
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN
	AMENDED CORRECTED REFERRED

MEETING DATE: APRIL 12, 2022

MOTION SPONSORED BY: <u>COMM. KRYGIER</u>

MOTION SUPPORTED BY: <u>COMM. BEGICK</u>

MOTION NO.: <u>53</u>

TO GO INTO CLOSED SESSION PURSUANT TO MCLA 15.268 SEC. 8 ©: FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT WHEN EITHER NEGOTIATING PARTY REQUEST A CLOSED HEARING.

COMMISSIONER	Υ	N	E	COMMISSIONER	Υ	N	E	COMMISSIONER	Υ	N	E
Marie Fox	х			Kim Coonan	х			Jamie Johnson	х		
Ernie Krygier	х			Thomas Herek	х						
Vaughn J. Begick	х			Kaysey Radtke	х						

VOTE TOTALS:	
ROLL CALL: XX	YEAS 7 NAYS 0 EXCUSED 0
VOICE:	YEAS NAYS EXCUSED
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN
	AMENDED CORRECTED REFERRED

MEETING DATE: APRIL 12, 2022	
MOTION SPONSORED BY:COMM. COONA	N_
MOTION SUPPORTED BY: COMM. BEGICK	
MOTION NO.: <u>54</u>	

TO GO BACK INTO REGULAR SESSION FOLLOWING CLOSED SESSION DISCUSSION PURSUANT TO MCLA 15.268 SEC. 8 (C): FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT WHEN EITHER NEGOTIATING PARTY REQUEST A CLOSED HEARING.

COMMISSIONER	Υ	N	E	COMMISSIONER	Υ	N	E	COMMISSIONER	Υ	N	E
Marie Fox	х			Kim Coonan	х			Jayme Johnson	х		
Ernie Krygier	x			Thomas Herek	х					_	
Vaughn J. Begick	х			Kaysey Radtke	х				-		

VOTE TOTALS:	
ROLL CALL:	YEAS NAYS EXCUSED
VOICE: XX	YEAS 7 NAYS 0 EXCUSED 0
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN
	AMENDED CORRECTED REFERRED

MEETING DATE: APRIL 12, 2022
MOTION SPONSORED BY: <u>COMM. JOHNSON</u>
MOTION SUPPORTED BY: COMM. KRYGIER
MOTION NO.: <u>55</u>

TO APPROVE THE HUMAN RESOURCE DIRECTOR'S RECOMMENDATIONS MADE DURING CLOSED SESSION AND TO AUTHORIZE HER TO SO COLLECTIVELY BARGAIN.

COMMISSIONER	Υ	N	E	COMMISSIONER	Υ	N	E	COMMISSIONER	Υ	N	E
Marie Fox	х			Kim Coonan	х			Jayme Johnson	х		
Ernie Krygier	х			Thomas Herek	х						
Vaughn J. Begick	X			Kaysey Radtke	х						

VOTE TOTALS: ROLL CALL:	YEAS NAYS EXCUSED
VOICE: XX	YEAS 7 NAYS 0 EXCUSED 0
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN
	AMENDED CORRECTED REFERRED

MEETING DATE: APRIL 12, 2022

MOTION SPONSORED BY: <u>COMM. KRYGIER</u>

MOTION SUPPORTED BY: COMM. COONAN

MOTION NO.: <u>56</u>

MOVED TO ADJOURN THE REGULAR SESSION OF THE BAY COUNTY BOARD OF COMMISSIONERS OF APRIL 12, 2022. THE MEETING CONCLUDED AT 5:30 P.M.

COMMISSIONER	Υ	N	Е	COMMISSIONER	Υ	N	E.	COMMISSIONER	Υ	N	Е
Marie Fox	х			Kim Coonan	х			Jayme Johnson	x	ĺ	
Ernie Krygier	Х			Thomas Herek	х						
Vaughn J. Begick	х			Kaysey Radtke	х					†	

VOTE TOTALS:	
ROLL CALL:	YEAS NAYS EXCUSED
VOICE: XX	YEAS 7 NAYS 0 EXCUSED 0
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN
	AMENDED CORRECTED REFERRED